



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT  
Washington, DC 20415

Office of Privacy and Information  
Management

Reference #2019-01894

July 17, 2019

Josh Israel  
MuckRock News  
Dept MR 64243  
411A Highland Ave  
Somerville, Massachusetts 02144-2516

Dear Mr. Israel:

This letter is in response to your request, dated and received in this office on June 3, 2019, for "all communications to and from OPM's Acting Director or the Office of the Executive Secretariat's correspondence management team between November 1, 2018 and November 23, 2018 regarding changes to the 'Gender Identity Guidance' section of the 'Diversity & Inclusion' page".

A records search was conducted and we were not able to locate any records or files pertaining to your specific request. Furthermore, the FOIA applies to existing records. OPM is not obliged to create a new record to comply with an FOIA request.

The undersigned is responsible for this determination. You have the right to appeal this determination. Should you wish to do so, pursuant to 5 CFR 294.110, you must send a copy of your initial request, a copy of the letter denying the request, and a statement as to why you believe the denying official erred within 90 days from the date of this letter to:

U.S. Office of Personnel Management  
Office of General Counsel  
1900 E Street, NW  
Washington, DC 20415

Both the front of the envelope and the first page of your letter should be marked "FOIA Appeal."

The Office of Government Information Services (OGIS) was created to offer mediation services to resolve disputes between FOIA requesters and federal agencies as a non-exclusive alternative to litigation. You may contact OGIS in any of the following ways:

The U.S. National Archives and Records Administration  
Office of Government Information Services  
8601 Adelphi Road - OGIS  
College Park, MD 20740-6001

Mr. Josh Israel  
Re: 2019-01894  
July 17, 2019

Telephone: 202-741-5770 or 1-877-684-6448  
Fax: 202-741-5769OGIS  
Email: [ogis@nara.gov](mailto:ogis@nara.gov)

If you need to contact our office concerning this request, you can contact me by E-mail at [tiffany.ford@opm.gov](mailto:tiffany.ford@opm.gov) or by phone at (202)-606-8224 on and refer to FOIA #2019-01894.

You may also seek additional assistance from OPM's Public Liaison, Wen Liu. The OPM FOIA Public Liaison can be reached as follows:

Email: [Wen.Liu@opm.gov](mailto:Wen.Liu@opm.gov)  
Telephone Hotline: 202-606-1153

Sincerely,

A handwritten signature in black ink that reads "Tiffany Ford". The signature is written in a cursive, flowing style.

Tiffany Ford  
Lead FOIA Specialist  
Office of Privacy and Information Management  
Office of the Director